

EXECUTIVE DIRECTOR

ADVERTISEMENT

The Town of Bristol RI Housing Authority seeks an experienced housing administrator for leadership and management of its programs, properties, and contracts. The Bristol Housing Authority, a high performing agency, owns, operates and manages 193 units Federal Elderly/Disabled housing and 236 Housing Choice Vouchers.

Required Minimum Qualifications: A bachelor's degree in public administration, business administration or a minimum of five (5) years of upper management experience in public or private housing, community development, public administration, non-profit administration, or a closely related field. Evidence of effective leadership and private industry business skills will be evaluated on a case-by-case basis. Strong management and organizational skills desired. At least three (3) years' supervisory experience of a staff of five (5) or more is required. Excellent written and verbal skills necessary to effectively communicate with local officials, boards, residents, service providers, and funding agencies. Experience working with unions and affiliate non-profits preferred. Demonstrated record of creativity and innovation strongly desired.

Working knowledge of fiscal management, maintenance systems, personnel, and administrative management systems in public or private housing is desirable. A working knowledge of local, state, and federal governmental procedures and regulations as they relate to housing development, construction and the management of housing operations is desired, and may be substituted by high-level business or other administrative experience. Experience working with people of various socio-economic backgrounds.

While not required for hiring, certification as a Public Housing Manager or similar classification by a nationally recognized housing or real estate organization is desirable or must be obtained within the first year of employment. Also preferred but not required is capital fund and procurement experience, an understanding of affordable housing programs and Bristol's housing needs. Diverse applicants are encouraged to apply.

Salary package will be commensurate with experience and certifications.

To apply in confidence, please submit cover letter and resume to dwilsonbcsc@gmail.com with "BHA Applicant" in the subject line.

The deadline for resumes is Thursday, October 29, 2026, by the close of business. Late applications will not be accepted.

The Town of Bristol Housing Authority is an Equal Opportunity Affirmative Action Employer.

Posted: October 9, 2026